

1 completed USM-285 forms from the U.S. Marshal, plaintiff must file a notice with the court identifying
2 which defendants were served and which were not served, if any. If the plaintiff wishes to have the U.S.
3 Marshal attempt service again on any unserved defendants, then a motion must be filed with the court
4 identifying the unserved defendants, specifying a more detailed name and address, and indicating
5 whether some other manner of service should be used. Pursuant to the Federal Rules of Civil Procedure
6 Rule 4(m), service must be accomplished within one hundred twenty (120) days from the date that the
7 complaint was filed.

8 IT IS FURTHER ORDERED that from this point forward, plaintiff shall serve upon defendants,
9 or their attorney if they have retained one, a copy of every pleading, motion, or other document
10 submitted for consideration by the court. Plaintiff shall include with the original paper submitted for
11 filing a certificate stating the date that a true and correct copy of the document was mailed to the
12 defendants or their counsel. The court may disregard any paper received by a district judge, magistrate
13 judge, or the Clerk which fails to include a certificate of service.

14 DATED this 22nd day of December, 2011.

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17 **CAM FERENBACH**
18 **UNITED STATES MAGISTRATE JUDGE**